

# Video Scoreboard for Starr's Mill High School

Request for Proposals No. 24-024-007

Georgia Procurement Registry Event No. PE-65615-NONST-2024-000000021

## Objective

Fayette County Public Schools (hereinafter FCPS or the District) is soliciting proposals via this Request for Proposals (hereinafter RFP) from interested and qualified respondents to provide and install a video scoreboard, as specified within this solicitation, for Starr's Mill High School.

As is more fully explained in this RFP, an award, if made, will be made to the responsible and responsive respondent who provides the best solution to the described need, taking into consideration multiple evaluation factors as determined by the FCPS and defined herein.

It is the respondent's responsibility to address all elements of this RFP. Any respondent failing to meet the terms and conditions herein may suffer a reduction in their evaluation score up to a complete rejection of their proposal.

## Responses Due

Responses to this request for proposals are due no later than the date and time specified in the timeline of events either physically or electronically to the FCPS Purchasing Department located at Facilities Services, 939 Goza Road, Fayetteville, Georgia 30215. Proposals received after the specified date and time will not be considered.

## Section A: Instructions to Respondents

### 1. Designated Representative

- 1.1. The FCPS Purchasing Department has designated the following staff member as the representative of the Department and District during the solicitation process: Jamie Marrero ([marrero.jamie@fcboe.org](mailto:marrero.jamie@fcboe.org))

### 2. Respondent Registration

- 2.1. Respondents are encouraged to register with the designated representative listed above via email after reviewing this solicitation.
- 2.2. Respondents who register will automatically receive an email update with additional documents such as addenda and be notified of award issuance, even if they choose not to submit a proposal.

3. Schedule of Events

- 3.1. RFP Released: Monday, March 11, 2024
- 3.2. Respondent Questions Due: Monday, March 25, 2024
- 3.3. Addenda Issued (if applicable): Friday, March 29, 2024
- 3.4. Respondent Proposals Due: Before 10:00AM (EST), Wednesday, April 10, 2024
- 3.5. Anticipated Project Start: June 2024 or December 2024

4. Georgia Open Records Act Compliance ([O.C.G.A. § 50-18-70](#))

- 4.1. This solicitation and any resulting responses, evaluations, contracts, agreement, or purchase orders are subject to the [Georgia Open Records Act](#) and may be released publicly.
- 4.2. Pursuant to the act, for any records or documents marked as “confidential” or “trade secrets” the respondent must submit and attach to the records an affidavit affirmatively declaring that specific information in the records constitutes trade secrets according to [O.C.G.A. § 10-1-761](#).
  - 4.2.1. Failure to attach such an affidavit will result in the record being considered public and subject to release under the Georgia Open Records Act.
  - 4.2.2. If FCPS determines that the specifically identified information does not constitute a trade secret, it shall notify the entity submitting the affidavit of its intent to disclose the information within ten days unless prohibited from doing so by an appropriate court order.
  - 4.2.3. In the event the entity wishes to prevent disclosure of the requested records, the entity may file an action in superior court to obtain an order that the requested records are trade secrets exempt from disclosure. The entity filing such action shall serve the requestor with a copy of its court filing.
  - 4.2.4. If the agency determines that the specifically identified information does constitute a trade secret, the agency shall withhold the records, and the requester may file an action in superior court to obtain an order that the requested records are not trade secrets and are subject to disclosure.

5. Solicitation Documents and Forms

- 5.1. Documents and forms required for submission as part of this RFP can be found on the FCPS [Purchasing Department website](#).
- 5.2. Failure to include required submissions listed herein may result in a rejection of the proposal.
- 5.3. A list of required forms is contained herein and additional submissions may be required per the specifications contained herein.

6. Proposal Delivery

- 6.1. Proposals should be sent to the FCPS Purchasing Department and must be received before the proposal due date and time specified in the solicitation.
- 6.2. Proposals may be submitted electronically, by mail, or hand-delivered to Facilities Services, 939 Goza Road, Fayetteville, Georgia 30215, Attention: Purchasing Department.
- 6.3. No faxed or telephone proposals will be accepted or considered.
- 6.4. Proposals may be emailed to the designated representative if meeting the following guidelines:
  - 6.4.1. Emailed proposals must be in a consistent, clear, and readable format and complete. (Adobe PDF format is preferred unless specified otherwise)
  - 6.4.2. All proposal documents should be bound in one document. Multiple separate documents may result in evaluation score reductions.

7. Attachments

- 7.1. Any specification listed with "Must Include Attachment" should include a document within the proposal conforming to standards set forth.
- 7.2. All attachments must be clearly marked and labeled using the following format: Attachment #, Solicitation Reference, Respondent Name, Solicitation Title, and Number.

8. Proposal Format Requirements

- 8.1. The proposal should be typed and legible as well as formatted to comply with accessibility standards (refer to ADA and Section 508 compliance).
- 8.2. The solicitation document has been carefully organized. All sections, specifications/requirements, and appendices are numbered; therefore proposals

should be organized in the same manner referencing the solicitation document when necessary.

8.3. Proposals must be submitted with the following sections clearly identified and delineated:

- 8.3.1. Letter of Interest
- 8.3.2. Technical Proposal
- 8.3.3. Qualifications and Experience
- 8.3.4. References
- 8.3.5. Price/Cost

9. Multiple Proposals from the Same Respondent

- 9.1. Respondents may submit more than one proposal when offering multiple alternatives.
- 9.2. Proposals must be separate and each should conform to all terms and conditions within the solicitation.
- 9.3. Proposals must be labeled separately so as to easily identify different proposals from the same respondent.

**Section B: Scope of Work and Specifications**

10. Background and Project Overview

- 10.1. The purpose and intent of this request for proposal is to evaluate and select a contractor responsible for providing and installing a video scoreboard to replace the existing football scoreboard located at Starr's Mill High School (193 Panther Path, Fayetteville, Georgia 30215). Respondent is responsible for providing all materials, equipment, shipping/delivery, labor, and installation of the new video scoreboard that meets the minimum requirements per the specifications, outlined in this solicitation. Respondent will also be responsible for the removal and disposal of the existing board, boards, or any other pieces of the existing structure that are not to be reused.

11. Design/Technical Requirements and Specifications

- 11.1. Starr's Mill High School is seeking a video scoreboard with the following dimensions; 32' x 18' and that meet the following minimum specifications below.
  - 11.1.1. Display must be LED

- 11.1.2. LED Type: 3-in-1 SMD
- 11.1.3. Minimum Pixel Pitch: 10mm
- 11.1.4. Minimum Pixels: 518,400
- 11.1.5. Minimum Pixel Density: 10,000 pixels/sqm
- 11.1.6. Minimum Brightness: 8,000 nits (Manual and Automatic)
- 11.1.7. Minimum Resolution: 960 x 540
- 11.1.8. Active Area: 32' x 18'
- 11.1.9. Minimum Aspect Ratio: 16:9
- 11.1.10. Horizontal/Vertical Viewing Angle: 140°/120°
- 11.1.11. Rear Serviceable and Ventilation
- 11.1.12. Aluminum Cabinet (Steel Frame): Die-cast
- 11.1.13. Ingress Protection: IP65 Rating
- 11.1.14. Minimum Color Temperature: 2000-9300K Adjustable
- 11.1.15. Minimum Contrast Ratio: 12000:1
- 11.1.16. Minimum Frame Rate: 50-60 Hz
- 11.1.17. Minimum Refresh Rate: 3840 Hz
- 11.1.18. Input Voltage: 100 AMP 3 Phase 120-208 VAC
- 11.1.19. Minimum Input Power Frequency: 50-60 Hz
- 11.1.20. Minimum Lifespan: 100,000 Hours
- 11.1.21. Guaranteed Product Support: 10 Years
- 11.1.22. Vendor must have US based component repair and be the original equipment manufacturer or distributor for the proposed product.
- 11.1.23. LED Signal Processor
  - 11.1.23.1. Processor must be HDCP compliant
  - 11.1.23.2. Minimum pixel capacity: 2.3 million

- 11.1.23.3. Control Ports: USB/TCP/IP
- 11.1.23.4. Internal scaling supported
- 11.1.23.5. Picture in picture supported
- 11.1.23.6. Video inputs; HDMI, DVI, VGA, CVBS, DP, 3G-SDI
- 11.1.23.7. Audio output: 3.5mm Audio port/HDMI (compatible with existing audio)
- 11.1.23.8. Video format: RGB, YCrCb4:2:2, YCbCr 4:2:0
- 11.1.23.9. Video monitor: DVI out
- 11.1.23.10. Video source grayscale (8 bit)
- 11.1.23.11. Output port: 4 Ethernet Port
- 11.1.23.12. Cascading support
- 11.1.24. Video Controls and Capabilities
  - 11.1.24.1. Scoring and video control systems must be included.
    - 11.1.24.1.1. This includes but is not limited to; computer, software, mouse, and any other input/output device(s) which convert incoming data.
  - 11.1.24.2. Fairplay and game scores must be within the LED display.
  - 11.1.24.3. Live video and instant replay capabilities are required.
  - 11.1.24.4. Control room setup is required.
  - 11.1.24.5. Custom branded graphics for each sport is required and must have the ability to display on the LED scoreboard.
  - 11.1.24.6. Video scoreboard system must be integrated to work from the pressbox and sidelines.
- 11.2. Cabinet Construction
  - 11.2.1. Cabinet dimensions shall not exceed 18' high and 32' wide.
  - 11.2.2. Bottom of the video scoreboard must be higher than 10' above the ground to provide adequate clearance for events

- 11.2.3. The cabinet must contain a full LED matrix measuring a minimum of 960 pixel rows high by 540 pixel columns wide.
- 11.2.4. Display configuration: Single-face, one sided display
- 11.2.5. Distance from the center of one line or column of pixels to the center of all adjacent lines or columns must be line spaced no more than 10mm both horizontally and vertically.
- 11.2.6. Display must operate from the following power sources: 120/208 VAC (100 AMP 3 Phase), 60 Hz single phase, including neutral and earth ground.
  - 11.2.6.1. Current electrical connection at the existing cabinet is 100 AMP 3 Phase, 120/208VAC. New cabinet connection must fit the existing cabinet electrical.
- 11.2.7. Existing structure should be sufficient for the new video scoreboard, but additional support may be required and is the responsibility of the awarded contractor.
- 11.2.8. Existing rear illuminated panels must be duplicated and positioned around the new video scoreboard.
  - 11.2.8.1. There must be no less than twelve (12) ad panels
- 11.2.9. Final drawings must be submitted to Fayette County Public Schools Facilities Services for final approval.
  - 11.2.9.1. Structural and electrical drawings will require approval.
  - 11.2.9.2. Any changes/modifications made to submitted drawings will require approval in writing.
  - 11.2.9.3. Final drawings for this project will be submitted to Facilities Services by the awarded contractor, prior to the start of the project.
- 11.2.10. Drawings, installation, and project completion must comply with any applicable codes set forth by the state, county, and city.
- 11.2.11. Existing fixed digit scoreboard can be used as part of the final design.
  - 11.2.11.1. If the fixed digit scoreboard is not included in the final design, it must be removed and stored at the designated location authorized by Starr's Mill High School administration.

- 11.2.11.2. Message board at the bottom of the existing structure is to be removed.
- 11.2.12. If additional electrical connections are required for the proposed video scoreboard, respondent must provide details and meet with Facilities Service Electrical Department Lead.
- 11.3. Videoboard Controls
  - 11.3.1. Provide (2) Apple iPad Pro (10.5" 64GB) with case for scoring and productions.
    - 11.3.1.1. An alternative can be proposed, as long as it meets the minimum specifications.
    - 11.3.1.2. Must provide control systems for scoring, video playback, and live feed switching communicating on independent wired and wireless networks.
    - 11.3.1.3. Sport-specific app-based scoring controllers for Football, Soccer, Lacrosse, and Universal Play.
    - 11.3.1.4. Controllers must have wireless and wired capabilities.
- 11.4. Value Added Alternative: Audio Sound System (*The purchase of the audio sound system will be based on budget allotment and is not guaranteed as part of this project scope*)
  - 11.4.1. Audio Sound System proposed should be listed as a separate line item from the video scoreboard proposed.
  - 11.4.2. Audio Sound System pricing can stand alone as a separate quote, but if there is savings by combining with the installation of the video scoreboard respondent must provide both pricing options.
  - 11.4.3. Audio Sound System proposed must meet the electrical specifications as the video scoreboard, if electrical modifications are needed respondent must indicate those modifications in proposed bid submission.
  - 11.4.4. Audio Sound System must provide integrated options that correlate with all options provided within the video scoreboard.
  - 11.4.5. Audio Sound System must include new speaker installation on top of the pressbox, as this will provide easy access in the future for repairs and adjustments.



- 11.4.6. Audio Sound System must have the ability to project sound from the installation site to the opposite side of the football stadium;
  - 11.4.6.1. Sound must be clear and crisp to all spectators within the football stadium
- 11.4.7. Audio Sound System proposed must include all manufacturer specifications with bid submission
  - 11.4.7.1. This will allow our Audio/Visual Department the ability to review proposed products and determine the Audio Sound System capabilities
- 11.4.8. Audio Sound System proposed must include but is not limited to; Outdoor Sound System, Premium Sound, Comprehensive Package (mixers, amps, microphones, etc.), Innovative Integrations, Warranties/Guarantees
  - 11.4.8.1. All proposed equipment must be submitted (in detail) with bid submission
- 11.5. If respondent provides additional options beyond the scope of this solicitation, they must include these as separate line items with a clear description and price.
- 11.6. Respondent must provide fabrication, material, labor, supervision, and installation of this video scoreboard structure
- 11.7. Respondent must provide in writing that all of the specifications, within this solicitation, have been met.

12. Performance and Service Requirements

- 12.1. Contractor will be responsible for the following;
  - 12.1.1. Ensuring that the structure and mounting hardware is adequate
  - 12.1.2. Mounting structure will support desired display
  - 12.1.3. Separately conduit is in place for power data to display, unless fiber is being used
  - 12.1.4. All control equipment has access to electrical connection
  - 12.1.5. Installation meets all standards
  - 12.1.6. Mounting hardware is capable of supporting all components

- 12.1.7. Have Certified Service Technicians located within 2 hours of the installation site
- 12.1.8. Have a valid Georgia Low Voltage License
- 12.1.9. Have a minimum of 5 years experience similar in work scope
- 12.1.10. Have an engineer with a valid CTS Certification overseeing the project
- 12.1.11. Must be an authorized vendor for the proposed component to be installed
- 12.1.12. Manufacturer of the proposed major components must be US based component repair
- 12.1.13. A/V contractor must have certified service technicians within 100 miles of project location
- 12.1.14. A/V contractor must be an authorized dealer/distributor for the proposed major equipment and components
- 12.1.15. A/V contractor must operate business from an established storefront location
- 12.1.16. Include an annual software and support agreement with;
  - 12.1.16.1. remote monitoring
  - 12.1.16.2. software updates
  - 12.1.16.3. hardware maintenance
  - 12.1.16.4. direct access to software customer support
- 12.1.17. Web based software platform for off-site managing (game, ad content, fan engagement, animations, media content, etc.) and must;
  - 12.1.17.1. Provide ad management system that have the ability to trigger ads during pre-game, timeouts, and halftime (automatically delivering ads to Fan App)
  - 12.1.17.2. Provide full game time production software
    - 12.1.17.2.1. Which includes managing video scoreboard layouts, automatic ad sequencing, video playback, team/player content, promotional content, etc.

- 12.1.17.3. Provide software that includes various layouts that can be changed anytime during a game
    - 12.1.17.3.1. Production software that accommodates live and pre-recorded video content (16:9 aspect ratio minimum), game score/time information, play/team statistics, sponsorship logos, advertisements, fan engagement graphics, and any/all other event related content.
  - 12.1.17.4. Compatible with the Mobile Fan App; allowing fans to track game and time data, schedules, rosters, accessible team information, player profiles, high lights, live stream, video playback, announcements, etc.
  - 12.1.17.5. Mobile app that allows captured live video, highlights, two minute clips, and share LED displays through software and controllers (as well as with Mobile Fan App)
  - 12.1.17.6. Provide a starter pack of graphics for each main outdoor sport, as well as;
    - 12.1.17.6.1. Custom school graphic for full screen layout
    - 12.1.17.6.2. Custom school graphic for panoramic ad
    - 12.1.17.6.3. Custom school backdrop for scoreboard layout
  - 12.1.17.7. Providing ability to AirPlay video displays through Apple TV
  - 12.1.17.8. Provide wired and wireless control capability
  - 12.1.17.9. Provide ability to take in multiple HD/SDI signals for live feeds
  - 12.1.17.10. Provide four (4) additional video inputs into LED video display control system, at minimum
  - 12.1.17.11. Provide resource materials that incorporate knowledge and skills that can enable students and staff to deliver an enhanced game-time experience.
  - 12.1.17.12. Provide support materials for creating an effective game script (guide for teachers and students)
  - 12.1.17.13. Provide learning labs centered around graphic design, video production, sales, and marketing
- 12.1.18. Technical Support

- 12.1.18.1. Customer support with access 7 days a week
- 12.1.18.2. Onsite product and maintenance training
- 12.1.18.3. Unlimited remote training sessions
- 12.1.18.4. Full server redundancy and battery backup with dedicated, secure network
- 12.1.18.5. Training on the installed system including the operation of the display and all related systems
- 12.1.18.6. Respondent is required to provide qualified personnel at the first scheduled game/event when the system is being used for OFT and troubleshooting
- 12.1.19. Respondent will be responsible for repairing any damages to adjacent facilities, utilities, improvements, landscaping (including turf repair), or other site amenities caused by the construction of this project.
- 12.1.20. Warranty
  - 12.1.20.1. Respondent must provide a warranty information associated with any/all material, labor, and service for this project with terms and conditions
    - 12.1.20.1.1. Respondent must provide pricing for a five (5) year system warranty, including parts and labor, with bid submission as a value added alternative
  - 12.1.20.2. Respondent must provide the specifications for any manufacturer warranty associated with materials used for this project

## **Section C: Evaluation of Proposals**

### 13. Evaluation Committee

- 13.1. All proposals deemed responsive will be evaluated by a review committee composed of project administrators and end-users.
- 13.2. Criteria based on qualifications and experience, a submitted proposal, and price/cost will be used in the evaluation process.

14. Evaluation Methodology

14.1. The committee will perform a complete evaluation and verification process on a rating system of required proposal components contained herein based on an "Excellent", "Good", "Fair", or "Poor" rating.

14.1.1. Excellent ratings will be issued four (4) points.

14.1.2. Good ratings will be issued three (3) points.

14.1.3. Fair ratings will be issued two (2) points.

14.1.4. Poor ratings will be issued zero (0) points.

15. Interviews and Presentations

15.1. Post-proposal interviews and presentations may be required, in person at the committee's direction or desire.

15.2. Submission of a proposal does not guarantee an interview or presentation.

15.3. Selection for interviews and presentations is at the sole discretion of the evaluation committee.

16. Contract Award and Negotiations

16.1. The evaluation committee will issue a recommendation to award following the outcome of its evaluation process.

16.2. The committee reserves the right to reject any or all bids.

16.3. A recommendation to award does not guarantee a contract. Final approval from the Superintendent and/or Board of Education may be required.

16.4. Following a recommendation to award, the Superintendent or their designee may engage in final negotiations with the selected respondent.

**Section D: General Terms and Conditions**

The FCPS General Terms and Conditions are posted on the Purchasing Department website under the heading of [Vendor Terms, Conditions, and Forms](#) and attached to this solicitation. By submission of a proposal, the respondent acknowledges they have read and understood these General Terms and Conditions as well as any terms and conditions contained herein.

## **Section E: Special Terms and Conditions**

### 17. Contract Incorporation

- 17.1. This solicitation will be incorporated into any resulting contract.
- 17.2. When this solicitation and any resulting contract are in conflict, Fayette County Public Schools will determine the controlling method.
- 17.3. Only the Superintendent or his direct designee may sign or enter into a contract on behalf of Fayette County Public Schools.

### 18. Term

- 18.1. The proposal term will begin from the time of award through December 31,2024, with no option to renew.

### 19. Cooperative Purchasing

- 19.1. This solicitation allows for other Fayette County, Georgia government entities, including local municipalities, to purchase from the awarded contract at the same prices quoted during the effective term pending an agreement between the awarded respondent(s) and the government entity.

### 20. Substitutions and Alternates

- 20.1. Products similar to or other than specified may be acceptable if in compliance with all requirements of these specifications and are of the same or better quality.
- 20.2. The respondent must provide substantiation that proposed substitution or alternate does not violate any other manufacturer's patents, patents allowed, or patents pending and that the alternate proposed meets the same specifications contained herein.
- 20.3. The FCPS shall be the sole determiner of specification compliance and alternate acceptability.
- 20.4. No pre-proposal approval will be given for a proposed alternative.

### 21. Insurance Requirements

- 21.1. Respondents are required to submit a current and valid Certificate of Insurance (COI) per the General Terms and Conditions and any specification contained herein.

- 21.2. Should the respondent choose to utilize subcontractors for installation or other matters, the respondent must provide a valid COI for the subcontractor per the requirements of the General Terms and Conditions.

22. Delivery

- 22.1. Delivery of any proposed equipment must be coordinated with Shane Ratliff, Assistant Principal/Athletic Director of Starr's Mill High School, and must be done so in advance. (Minimum 1 week)

- 22.1.1. It is preferred that any equipment/material in need of delivery is done so at the start of the project and the duration.

- 22.1.2. Fayette County Public Schools will not be responsible for any storage or loss of equipment that has not been properly secured by the respondent.

23. Sequencing and Scheduling

- 23.1. This project must be coordinated with Mike Satterfield, Director of Facilities Services, and Shane Ratliff, Assistant Principal/Athletic Director of Starr's Mill High School.

- 23.2. This project can not be scheduled during athletic events/events and must be scheduled in advance to ensure full access to job site area

**Section F: Required Forms and Submissions**

24. Required Respondent Submissions

- 24.1. Product Data: Fayette County School District must receive all product data that pertains to solicitations work scope, this includes but is not limited to;

- 24.2. Product Data Sheet: Submit manufacturer's data sheets for proposed products

- 24.3. Product Certification: Submit manufacturer's certification that products and materials comply with the requirements of the specifications.

- 24.4. Submit manufacturer's catalog cuts, material safety data sheets (MSDS), brochures, specifications;

- 24.5. Preparation, maintenance, and installation instructions and recommendations;

- 24.6. Storage, handling requirements, and recommendations.

- 24.7. Warranties: Submit warranty documents according to specifications (if applicable).

24.7.1. Include any and all manufacturer's warranties for each item.

25. Cost Proposal

25.1. All respondents must include a separate cost proposal.

25.2. Pricing not entered in the cost proposal form will not be considered.

25.3. If pricing variations exist for different finishes/materials/options the respondent must include an attachment describing variations and associated costs.

25.4. Costs should be in line-item format detailing all costs applicable to the proposed solution and a grand total cost to execute the proposed solution fully.

26. Letters of Recommendation

26.1. The respondent must include a minimum of three (3) letters of recommendation dated within the previous two (2) calendar years.

26.2. Letters must be from clients/customers who have engaged the respondent in previous services and must include details such as a description/scope of work, timeline and budget parameters, and assessment of the respondent's ability to complete work/service as specified.

26.3. Each letter must contain contact information including organization/firm, contact name, telephone, and email.

26.4. Letters from organizations and projects similar to the scope and size of Fayette County Public Schools are preferred.

27. Solicitation Response Form

27.1. Respondents must complete a Solicitation Response Form attached hereto and available online at the Purchasing Department website.

27.2. This form must be placed on top, or as the first page of your proposal.

27.3. Failure to attach could result in a reduction in score or a rejection of your proposal.

28. Business Capability Information Questionnaire

28.1. Respondents must complete a Business Capability Form attached hereto and available online at the Purchasing Department website.

28.2. Failure to attach could result in a reduction in score or a rejection of your proposal.



29. Certificate of Insurance

- 29.1. The respondent must submit a current certificate of insurance detailing coverage limits as defined in this RFP and the FCPS General Terms and Conditions.
- 29.2. Failure to attach could result in a reduction in score or rejection of your proposal.
- 29.3. The selected respondent will be required to submit a COI naming Fayette County Public Schools as an additional insured party.

30. W-9 Form

- 30.1. The respondent must submit a current [Internal Revenue Service W-9 Form](#) complete with proper signature.
- 30.2. Failure to attach could result in a reduction in score or rejection of your proposal.

31. E-Verify Documentation

- 31.1. The respondent must submit a completed E-Verify Compliance Form and Affidavit as attached below.
- 31.2. Failure to attach could result in a reduction in score or rejection of your proposal.

## Cost Proposal

### **Proposed Video Scoreboard**

Scoreboard Manufacturer: \_\_\_\_\_

Model Number: \_\_\_\_\_

LED Manufacturer: \_\_\_\_\_

Equipment Weight: \_\_\_\_\_

Equipment Material: \_\_\_\_\_

Scoreboard Cost: \_\_\_\_\_

Installation Cost: \_\_\_\_\_

**Total Video Scoreboard Project Cost:** (including all materials, equipment, shipping, labor, and Installation)

\$ \_\_\_\_\_

### **Value Added Alternative: Proposed Audio Sound System**

Audio Sound System Manufacturer: \_\_\_\_\_

Model Number(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sound System Cost: \_\_\_\_\_

Installation Cost: \_\_\_\_\_

**Total Sound System Project Cost:** (including all materials, equipment, shipping, labor, and installation)

\$ \_\_\_\_\_

## Cost Proposal (Cont.)

**Total Video Scoreboard with Sound System Project Cost:** (including all materials, equipment, shipping, labor, and installation)

\$ \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

## Respondent Information Form

Place this form on top of your response.

### Video Scoreboard for Starr's Mill High School (RFP 24-024-007)

Company Name:	
Point of Contact:	
Street Address:	
City:	
State:	
Zip Code:	
Telephone:	
Email:	
Website:	

#### Authority to Act

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the products/services in accordance with the terms and conditions herein.

#### Terms, Conditions, and Specifications

Through the submission of response and signature below, the respondent verifies that their solution, if applicable, complies fully, or complies with an exception, to all stated general and special terms, conditions, and specifications. See the FCPS General Terms and Conditions for further information and directions on notating exceptions to stated specifications.

#### Addenda

Through the submission of response and signature below the respondent verifies that they have read and understood any addenda issued for this solicitation if issued.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Business Capability and Respondent Qualification Questionnaire**

Please answer all questions fully. Additional pages for responses must be clearly marked to identify the respondent's name and solicitation number.

- 1) How long has your company been in business?
- 2) What was your annual gross revenue in 2023?
- 3) Please indicate current contracts in hand similar to the scope of this project and attach a separate document indicating the name, telephone, and email of each owner/controlling firm; and the status and completion date of each. (Must Include Attachment).
- 4) Does your company have experience in public school services? List all public school projects completed in Georgia since 2015.
- 5) Has your company ever completed a project more than one month behind schedule? If so, please identify the project and explain the circumstances. (If applicable, must include an attachment.)
- 6) Has your company ever failed to complete any work awarded to it? If so, please explain. (If applicable, must include an attachment.)
- 7) Has your company ever defaulted on a contract? If so, please explain. (If applicable, must include an attachment.)
- 8) Please indicate your company's bonding capacity.
- 9) Please indicate your company's insurance carrier.
- 10) Please indicate whether any insurance claim has been made against or by your company in the past seven (7) years, the circumstances surrounding such claims, and the outcome. (If applicable, must include an attachment.)
- 11) Please indicate whether any legal claim, administrative hearings and/or proceedings has been made against your company in the past seven (7) years (including state and federal Department of Labor as well as OSHA), the circumstances surrounding such claims, and the adjudicated outcome. (If applicable, must include an attachment.)
- 12) Please list bank reference:
- 13) Has your company ever had a bankruptcy petition, arbitration demand, or lien filed against it in the previous seven (7) years? If so, please explain. (If applicable, must include an attachment.)
- 14) Has your company, any principal officers, or project managers had any criminal investigations or proceedings brought against them in the previous ten (10) years? If so, please explain. (If applicable, must include an attachment.)
- 15) Please attach a separate list of all employees who will be assigned to work on the project described herein and include any professional licenses or certifications they hold. (Must Include Attachment)

The respondent attests that the information included as attachments and responses are true and accurate as of the date of submission. Respondent also agrees by submission to allow Fayette County Public Schools to review or investigate any response contained herein. Respondents may be required to submit recent financial statements/reports and should indicate any objection herein. Failure to indicate or answer questions may deem the proposal non-responsive.

Notarized

**FAYETTE COUNTY PUBLIC SCHOOLS - PURCHASING DEPARTMENT**  
**GEORGIA SECURITY & IMMIGRATION COMPLIANCE ACT FORM**

**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT OF 2006, AS AMENDED BY  
THE ILLEGAL IMMIGRATION REFORM ACT OF 2011, OCGA 13-10-90, ET SEQ.**

**TO ALL PROSPECTIVE CONTRACTORS:**

If you are providing services to Fayette County Public Schools, this completed document, as well as the applicable Georgia Security and Immigration Compliance forms and affidavits referenced herein must be completed, signed, notarized and submitted with your bid, proposal or contract.

Fayette County Public Schools shall comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A., ~13-10-90 et seq. In order to ensure compliance with the Immigration Reform and Control Act of 1986 (IRCA, P.L. 99-603 and the Georgia Security and Immigration Compliance Act of 2006, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. ~ 13-10-90 et seq. (collectively the "Act") the contractor ("Contractor") **MUST INITIAL** the statement applicable to Contractor below:

**INITIAL ONLY ONE CHOICE BELOW**

\_\_\_\_ (Initial here) Contractor represents and warrants that Contractor has registered at <https://e-verify.uscis.gov/enroll/> to verify information of all new employees in order to comply with the Act; Is authorized to use and uses the federal authorization program; and will continue to use the authorization program throughout the contract period. Contractor further represents, warrants and agrees that it shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-01 et seq. In accordance with the terms thereof; (Complete and submit the Contractor Affidavit and Agreement); **OR**

\_\_\_\_ (Initial here) Contractor represents and warrants that it has no employees and does not intend to hire employees to perform contractual services, and that Contractor has therefore provided a U.S. state-issued Driver's license or ID card in lieu of an affidavit and that such license or ID card was issued by a State that verifies lawful Immigration status before issuing the license or ID card. If my status changes I will, before hiring any employees, immediately notify the School District in writing and provide all affidavits required under the Act; **OR**

\_\_\_\_ (Initial here) Contractor represents and warrants that it does not physically perform any service within the State of Georgia as defined in the Act and thus does not have to comply with foregoing Georgia law; **OR**

\_\_\_\_ (Initial here) Contractor is a foreign company and therefore not required to provide the affidavit as required by the Act. The Contractor must comply with any other laws required to perform services in the United States, including but not limited to having an appropriate visa.

USE OF SUBCONTRACTOR(S) and COMPLIANCE AS ABOVE

\_\_\_\_(Initial here) Contractor will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, is authorized to use, and uses the Federal Work Authorization Program and provides Contractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of labor as set forth at Rule 300-10-01 et seq.

\_\_\_\_(Initial here) Contractor covenants and agrees that, if Contractor employs or contracts with any Subcontractor in connection with the covered contract under the Act and DOL Rule 300-10-1-02, then in such event Contractor will secure from each subcontractor at the time of the subcontract, the subcontractor's name and address, the employer identification number/taxpayer identification number applicable to the subcontractor; the date the authorization to use the Federal Work Authorization Program was granted to subcontractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.2.; and the subcontractor's agreement not to contract with subcontractors unless the subcontractor is registered, authorized to use, and uses the Federal Work Authorization Program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-01 et seq. (Complete and submit the Subcontractor Affidavit and Agreement)

\_\_\_\_(Initial here) Contractor agrees to provide Fayette County Public Schools with all affidavits of compliance as required by the Act and Georgia Department of Labor Rule 300-10-1-02, 300-10-1-03, 300-10-1-07 and 300-10-1-08 within five (5) business days of its receipt of any such documents.

Company Name: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**FAYETTE COUNTY PUBLIC SCHOOLS - PURCHASING DEPARTMENT**  
**CONTRACTOR AFFIDAVIT PROVIDED PURSUANT TO O.C.G.A. § 13-10-91(b)(2)**

(Rev. 4/18/2019)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91 stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Fayette County Public Schools, has registered with, is authorized to use, and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor covenants that it will continue to use the federal work authorization program throughout the contract period, that the undersigned contractor will contract for the physical performance of services in the performance of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b), and that the contractor shall forward any subcontractor's affidavit to the School District within five (5) days of its receipt of the same.

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

**EEV User Identification  
Number (4 to 6 Digit Number)** \_\_\_\_\_

**Date of Authorization** \_\_\_\_\_

**Contractor/Company** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_

**Name of Project** \_\_\_\_\_

**Project Number** \_\_\_\_\_

**Name of Public Employer** \_\_\_\_\_

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_ in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Authorized Officer or Agent

**NOTARY INFORMATION**

Sworn to before me this \_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature

My Commission Expires: \_\_\_\_\_

Affix Notarial Seal Here



**FAYETTE COUNTY PUBLIC SCHOOLS - PURCHASING DEPARTMENT**  
**SUBCONTRACTOR AFFIDAVIT PURSUANT TO O.C.G.A. § 13-10-91(b)(3)**

(Rev. 4/18/2019)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91 stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with \_\_\_\_\_, which has a contract with Fayette County Public Schools, has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor covenants that it will continue to use the federal work authorization program throughout the contract period, that the undersigned subcontractor will contract for the physical performance of services in the performance of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b), and that the subcontractor shall forward any sub-subcontractors affidavit to the contractor and School District within five (5) days of its receipt of the same.

Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

**EEV User Identification**  
**Number (4 to 6 Digit Number)** \_\_\_\_\_

**Date of Authorization** \_\_\_\_\_

**Subcontractor/Company** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_

**Name of Project** \_\_\_\_\_

**Project Number** \_\_\_\_\_

**Name of Public Employer** \_\_\_\_\_

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_ in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Authorized Officer or Agent

**NOTARY INFORMATION**

Sworn to before me this \_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature

My Commission Expires: \_\_\_\_\_

Affix Notarial Seal Here